Application Form

For your application to be processed you must answer all questions and attach **100 points of ID**.

How to complete and Send this Form

1. Click the 'Sign' button on top of menu bar
2. Rename the form and save it to your computer
3. Email the saved file to ***applications@bradteal.com.au***

BRAD TEAL REAL ESTATE

A. AGENT DETAILS

Brad Teal Essendon

1122 Mt Alexander Rd, Essendon

Phone: 03 9374 2199
Fax: 03 9379 4023
Email: rentals@bradteal.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode

2. Lease commencement date? **Date property inspected/visited?**

3. Property Rental

$ Per week OR $ Per month

4. Preferred lease term?

Years Months

5. How many people will normally occupy the property?

Adults Children Ages of Children

** EACH ADULT **MUST** FILL IN A **SEPARATE** APPLICATION

C. PERSONAL DETAILS

6. Please give us your details

Mr Ms Miss Mrs. Other

Given name/s Surname

Date of Birth Driver's license Number

Driver's license expiry date Driver's license state

Passport no. Passport country

Pension no. (if applicable) Pension type (if applicable)

7. Please provide your contact details

Home phone no. Mobile phone no.

Work phone no. Fax no.

Email address

8. What is your current address?

Postcode

Property Manager name

D. UTILITY CONNECTIONS

This is a free service that connects all your utilities

connectnow.

A free service - Connecting Your Utilities Has Never Been Easier!

connectnow is a simple and convenient time saving service assisting with your Telephone, Electricity & Gas connections to some of Australia's leading providers. connectnow also provide a range of additional services to compliment your household utilities, such as Internet & Pay TV.

This is a value-added service independent of your tenancy application - you are not obligated to use connectnow.

If you would like connectnow to contact you to discuss any of the above services please tick the box and a connectnow representative will make all reasonable efforts to contact you within one working day of receiving an application. If we are unable to contact you within this period please contact connectnow on 1300 554 323 to ensure connection can be completed by your requested date.
II is the responsibility of the Tenant to ensure that the Main Electricity Switch is in the "Off Position" between 7am & 7pm on the day connection is required and that there is easy access to the property. While the connectnow service is FREE, standard service provider connection fees and charges still apply. You pay NO extra charges as a result of using the connectnow service.

Please note that the following terms will apply if you ask us to contact you. Firstly you will be consenting to connectnow Pty Ltd. A.B.N. 79 097 398 662 arranging for the connection and disconnection of the nominated home services and to providing information contained in this application to the service providers for this purpose. I agree that neither connectnow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames and terms and conditions once the client has agreed to use the chosen service provider. I authorise the obtaining of a National Metering Identifier (N.M.I.) on my residential address to obtain supply details. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that connectnow Ply Ltd will be paid a fee by the service provider & will be paying a fee to the Agent in respect of the provision of the service being provided to me by connectnow Pty Ltd.

PLEASE CALL ME

P: 1300 554 323 W: www.connectnow.com.au
F: 1300 889 598 E: info@connectnow.com.au

D. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will.

I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information about me from:
(a) The owner or the Agent of my current or previous residences;
(b) My personal referees for this application
(c) My current and past employers;
(d) Any person who maintains any record, listing or database of defaults by tenants;
and I authorise and consent to each of those persons providing requested personal information about me to the Agent.

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information within this application in order to:
(a) communicate with referees, employees, landlords, third party operators of tenancy reference databases, other agents and select a tenant
(b) communicate with the owner and select a tenant
(c) prepare lease/tenancy documents
(d) allow tradespeople or equivalent organisations to contact me
(e) lodge/claim/transfer to/from a Bond Authority
(f) refer to Tribunals/Courts & Statutory Authorities (where applicable)
(g) refer to collection agents/lawyers (where applicable)
(h) complete a check with a tenancy default database
(i) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.
I am aware that I may access personal information on the contact details above and that I may be able to correct this information if it is inaccurate, incomplete or out-of-date.

By ticking this box I understand that I have read, understood and agree with the above Declaration

Date

BRAD TEAL REAL ESTATE

F. APPLICANT HISTORY

9. How long have you lived at your current address?

Years Months

10. Why are you leaving this address?

11. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no. Weekly rent paid

$

12. What was your previous residential address?

Postcode

13. How long did you live at this address?

Years Months

14. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no. Weekly rent paid

$

Was bond refunded in full? If not why not?

G. EMPLOYMENT HISTORY

15. Please provide your employment details

***PLEASE ATTACH PROOF OF INCOME (ie: PAYSLIP OR BANK STATEMENT)*

What is your occupation?

What is the nature of your employment? (FULL TIME/PART TIME/CASUAL)

Employer's name *(inc. accountant if self employed or institution if a student)*

Employer's address

Postcode

Contact name Phone no.

Length of employment Net income – Per week

Years Months $

Please provide your previous employment details

Occupation?

Employer's name:

Length of employment Net income?

Years Months $

H. CONTACTS / REFERENCES

16. Please provide a contact in case of emergency

Surname Given name/s

Relationship to you Phone no.

17. Please provide one personal reference (not related to you)

1. Surname Given name/s

Relationship to you Phone no.

I. OTHER INFORMATION

18. Car Registration

19. Please provide details of any pets:

Breed / type	Council registration / number
1.	
2.	

20. How did you hear about this property? (please tick)

Board ☐ Newspaper ☐

Internet ☐ Office ☐

PAYING RENT

I would like to pay rent using:-

(Please tick your payment option)

Direct Debit ☐

Direct Debit ☐

(Qantas Frequent Flyers – A $1.50 surcharge applies)

Credit Card ☐

We accept

(A credit card surcharge of 1.76% applies)

Cheque ☐

PLEASE NOTE

- Initial payments must be made by cash, bank cheque or money order within 24 hours after approval of application. No personal cheques accepted.
- Keys will not be handed over until the lease agreement has been signed by all applicants.
- This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

WE REQUIRE 100 POINTS OF IDENTIFICATION

- Your passport ☐ 50 Points
- Your birth certificate ☐ 50 Points
- Your Drivers Licence ☐ 50 Points
- Copy of Credit card or other bank card ☐ 25 Points
- Copy of mobile phone account ☐ 20 Points
- Copy of Medicare Card ☐ 20 Points
- Concession / Pension Card ☐ 10 Points
- Copy of gas/water/ Electricity Account ☐ 30 Points each